Date _____

Village of Brooklyn
Sign Permit Application

Application

Applicant:	Phone:
Applicant's Mailing Address:	
Applicant's Email Address:	
Sign Location:	
Zoning Classification:	
Contractor:	

Type of Sign:
__ Freestanding
__ Wall
__ Marquee/Awning
__ Sandwich Board
__ Portable Temporary
(from _____ to _____)

Lighting:
__ Internal
__ Reflected
__ Other (specify)
__ No Lighting

Sign Dimensions:_____

Number of signs in addition to 1 free-standing and 1 wall sign on building) _____

Total Square Feet: _____

Building width: _____

Estimated value of sign: _____

Attach the following:

* Site plan sketch showing sign location, location of building(s) and other structures, location of property lines and other signs on the building or property.
* Elevation drawings of the proposed sign
* Text of the proposed sign(s)
* Plans indicating the scope and structural detail of the work to be done, including details of all connections, guy lines, supports and footings, and materials to be used, if any.

I certify that the foregoing and any attachments are true and correct according to my best knowledge.

_____ (Applicant)

_____ (Property Owner- signature required)

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Application reviewed by:
__ Zoning Administrator
__ Planning Commission

$50 fee paid _____
Electrical Permit #_____

__ Approved __ Denied __ Conditions (see back of permit)

_____ Date_____
Zoning Administrator

Note: The Planning Commission meets on the 3rd Monday of each month if there are matters to consider. Applications must be received by the Thursday preceding the scheduled meeting.

View the Municipal Code Sign Regulations at www.villageofbrooklyn.com